



# **Pakistan Orthopaedic Association (POA)**

**ELECTION FOR EXECUTIVE BOARD 2021-2022**





# PAKISTAN ORTHOPAEDIC ASSOCIATION (POA)

## EXECUTIVE BOARD (2019-2021)

### President

**Prof. Ghulam Mustafa Kaim Khani**  
0333-0263546  
drkk58@hotmail.com

### Secretary General

**Prof. Raja Irfan Qadir**  
0333-9103797  
iqadir@nwgh.pk

### Treasurer

**Dr. Shaikh Naeem Ul Haq**  
0323-5464646  
dr.naeemulhaq@icloud.com

### Vice President (S)

**Dr. Muzaffar Nasrullah Chatha (P)**  
0300-9643735  
mnchatha@gmail.com

### Prof. Syed Amir Jalil (S)

0300-2173560  
dr.amirjalil@yahoo.com

### Dr. Muhammad Inam (KP)

0331-9922671  
dr\_mohammadinam@yahoo.co.uk

### Dr. K. B. Umrani (B)

0300-9380288  
dr\_kb\_u@msn.com

### Joint Secretary (S)

**Dr. Mehran Khan (P)**  
0321-7995144  
surgeon.khanmehran@gamil.com

### Dr. Jagdesh Kumar (S)

0345-2257760  
drjagadesh@gmail.com

### Dr. Syed Dilbagh Shah (KP)

0301-8128009  
drdilbagh@gmail.com

### Dr. M. Tariq Hasni (B)

0321-8011422  
tariq.hasni@yahoo.com

### Executive Member (S)

**Dr. Abdul Hannan (P)**  
0300-8644441  
drhannanhanif@gmail.com

### Dr. M. Faraz Jakhio (S)

0314-2853761  
fjakhios@gmail.com

### Dr. Muhammad Shafiq (KP)

0300-5921801  
drshafiqorthosurg@gmail.com

### Dr. Asad Khan (B)

0345-8334133  
dr.asadghilzai@gmail.com

### Dr. Akkad Rafiq (AJK)

0342-2111171  
drakkad@gmail.com

### President Elect

**Dr. Eid Muhammad**  
0300-3833830  
dreidortho@gmail.com

### Immediate Past President

**Prof. M. Arif Khan**  
0300-8580940  
a\_khan37@yahoo.co.uk

### Editor in Chief, JPOA

**Dr. Faazil Ali Shah**  
0334-9125394  
faazilalishah@yahoo.com

October 11, 2021

## Call for Nominations for Executive Board 2021-2022

Dear POA Member,

The executive board 2019 – 2021 is approaching its term. The election for new Executive board 2021-2022 is scheduled to be held on **November 13, 2021** from 10:00 am to 03:00 pm in accordance with the Association's governing by-law. Nominations for the following position of Executive board are now open through online link <https://www.surveymoz.com/s/EBelection2021/> as well as hard copies.

1	President Elect	(One) from Punjab
2	Secretary General	(One) from Sindh
3	Vice President	(Four) One each from Punjab, Sindh, KP & Baluchistan
4	Joint Secretary	(Four) One each from Punjab, Sindh, KP & Baluchistan
5	Executive Member	(Four) One each from Punjab, Sindh, KP & Baluchistan
6	Executive Member	One from AJK

Wish you best of Luck

**Prof. Raja Irfan Qadir**  
Secretary General  
Pakistan Orthopaedic Association

Attached:

1. Nomination Form
2. Election Procedures

For Correspondence

POA Office: Shop # 9 Sabba Complex – I, Abdullah Town, WadhoWah, Nasim Nagar Chowk, Qasimabad, Hyderabad  
Room # 2, PMA House, Aga Khan III Road, Karachi. Tel: 0332-3779085 & 0213-2294825.  
PMA House, 2<sup>nd</sup> floor, PMA Trade Centre, 66- Ferozpur Road, Lahore. (In Active)  
Email: [pakistanorthopaedicassociation@gmail.com](mailto:pakistanorthopaedicassociation@gmail.com)  
Website: [www.p-o-a.org](http://www.p-o-a.org)

**PAKISTAN ORTHOPAEDIC ASSOCIATION (POA)  
ELECTION FOR EXECUTIVE BOARD 2021-2022  
NOMINATION FORM FOR CANDIDATES**

PHOTO

**CANDIDATE FOR THE POST OF:** \_\_\_\_\_

**NAME OF THE CANDIDATE:** \_\_\_\_\_

Designation: \_\_\_\_\_ Hospital/Clinic: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_ NIC #: \_\_\_\_\_

Email: \_\_\_\_\_ Cell #: \_\_\_\_\_

POA membership number: Annual / Life Member #: \_\_\_\_\_

**SIGNATURE OF THE CANDIDATE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NAME OF THE PROPOSER:** \_\_\_\_\_

Address & Contact #: \_\_\_\_\_

POA membership number of the proposer: \_\_\_\_\_ Status \_\_\_\_\_

**SIGNATURE OF THE PROPOSER:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NAME OF THE SECONDER:** \_\_\_\_\_

POA membership number of the seconder: \_\_\_\_\_ Status \_\_\_\_\_

Address & Contact #: \_\_\_\_\_

**SIGNATURE OF THE SECONDER:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For information and instructions, please see overleaf

**Note: Incomplete form will not be entertained**





## INSTRUCTIONS

1. The candidate, as well as the proposer and the seconder must be Life members of the Pakistan Orthopaedic Association (POA). In case of any objections the above would be required to produce a certificate issued by the Treasurer of POA or verification by Treasurer as to the current status of membership. This determination of eligibility will be considered final.
2. **One member can apply for one post only.**
3. Last date for receiving nomination Paper: **October 29, 2021.**
4. Papers received after **October 29, 2021** will not be considered.
5. Candidates contesting for the post of President Elect and Secretary General should record a video presentation of not more than five minutes duration. Candidate should focus on their introduction, academic and professional achievements, and their vision for POA. This video presentation will be circulated among all the POA members as well as uploaded on the POA website. Nomination form without video presentation will not be accepted.
6. Five minute recorded video for the post of President Elect and Secretary General only; which will be circulated among the members, video received after **October 29, 2021** will not be considered.
7. Nomination papers are to be sent either by courier, UMS or registered mail.
8. Nomination papers must be filled in duplicate, one copy to Secretary General and one to Election Commissioner. The Immediate Past President shall be the Election Commissioner.
9. Candidates will be informed, if eligible, **7 days** before Pak Orthocon 2021.
10. Last date for candidate withdrawal: **November 09, 2021**, no more extension.
11. **Withdrawal of Candidates will not be acceptable on the floor of election.**
12. Final list of candidates will be available on POA website on **November 02, 2021**

## Documents required

- a. Please attach a one-page summary of **CV (Curriculum Vitae)**.
- b. Please also submit your copy of CNIC of Candidate, Proposer & Secunder.

## Address for submitting nomination papers.

### ELECTION COMMISSION

#### 1. Immediate Past President

**Prof. Muhammad Arif Khan**

Address: G 4 -68 Phase II, Hayatabad Peshawar

Cell: 0300-8580940

#### 2. Secretary General

**Prof. Raja Irfan Qadir**

Address: POA Office Room # 2, PMA House Aga Khan III Road, Karachi

Tel. Office: 021 32294825 & 0332 3779085

Cell: 0333 9103797

POA – Constitution & By-Laws-2013 P-32

**Note: Incomplete form will not be entertained**



## **ELECTIONS FOR THE POSTS OF OFFICE BEARERS AND EXECUTIVE BOARD OF POA**

1. Elections will be conducted by an election committee chaired by the election commissioner and consisting of members or their replacement, one from each province.
2. The general secretary of POA shall invite the nominations on completion of tenure or as per election schedule approved by executive board of POA.
3. Elections will be held through a secret ballot.
4. There is no limit to a number of nominations against any position.
5. The individual being nominated must be current in membership dues at the time of nomination. The candidate must be proposed and seconded by a good standing full member of POA.
6. The nomination must be made on the prescribed form of POA.
7. The candidate applying for the post of president elect shall be only eligible after ten years of good standing member of the association and he/she has served as executive board member/ office bearer of POA in the past, for general secretary seven years good standing member of POA and he/she has served as executive board member/ office bearer of POA in the past, for vice president and treasurer five years of good standing member of POA.
8. The nomination papers must be received by the Election Commissioner and Secretary General 15 days prior to the business meeting.
9. In case of a single nomination for a post, the candidate fulfilling the criteria will be declared elected unopposed on the Election Day and date at the beginning of the election procedure.
10. A list of all candidates will be provided to all members at the time of registration for the Orthocon.
11. No nominations will be permitted from the floor during the business meeting.
12. A single super ballot paper will be used to elect all the contesting candidates on national posts and another ballot paper for the post of provincial seats which will be distributed to eligible voters at the time of elections.
13. The members can vote for all positions being contested except for the Vice President, Joint Secretary and Executive Member would be voted in by their respective province.

***Reference: POA – Constitution & By-Laws-2013 P-20 (SOPs)***





# PAKISTAN ORTHOPAEDIC ASSOCIATION

## ELECTION PROCEDURE

1. POA Election will be held on **November 13, 2021**, and timing shall be **10:00 am to 03:00 pm**, at the venue of Orthocon
2. General body meeting to be held at **5:00-9:00 pm** on November 13, 2021.
3. The Last date of renewal of membership for good standing shall be **November 12, 2021**, before **12:00 pm**
4. No Proxy vote will be allowed. One vote for one physically present, good standing member.
5. POA ID card, NIC, or Driving license is mandatory for identification. Members shall get their POA ID Cards from the POA desk (office) at Orthocon Venue (Board Room). Members without Cards shall not be allowed to vote. Alternatively, members should get an approval letter from the Election commissioner (only), available at Election Venue.
6. Annual member's verification of good standing shall be certified by POA office at Orthocon venue to be working since day of the inauguration, and shall also be verified by polling agents during election hours.
7. Life members can cast vote without verification by showing a photo ID (POA ID Card, NIC, or Driving License).
8. Voting to be held in a Room at the Orthocon Venue on the same floor (Board Rooms).
9. There shall be two desks one each for Life members & annual Members and two voting booths inside the election office.
10. The Election Commissioner & other members of the election commission shall conduct the election along with polling agents of the candidates from 10:00 am to 03:00 pm without break; they shall be served lunch & refreshment there in the Board Room.
11. Counting of Votes shall start immediately after completion of vote casting in the presence of the election commissioner and polling agents.
12. Declaration of the election results by the Election Commissioner will be the third last item of the General Body meeting.
13. Oath taking ceremony shall be the second last item of the general body meeting.
14. Address by the Incumbent President shall be the last item of the General body meeting.

The Executive board approved the above procedure to be included in SOP's of POA



**For Correspondence**

**POA Office:**

Shop # 9 Sabba Complex – I, Abdullah Town,  
WadhoWah, Nasim Nagar Chowk, Qasimabad,  
Hyderabad

Room # 2, PMA House, Aga Khan III Road, Karachi.  
Tel: 0332-3779085 & 0213-2294825.

PMA House, 2<sup>nd</sup> floor, PMA Trade Centre, 66-  
Ferozpur Road, Lahore. **(In Active)**

**Email:** [pakistanorthopaedicassociation@gmail.com](mailto:pakistanorthopaedicassociation@gmail.com)

**Website:** [www.p-o-a.org](http://www.p-o-a.org)